

## **EMERGENCY TELEPHONE SYSTEM BOARD MEETING June 21, 2007**

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order June 21, 2007, at 9:01 AM at the Woodstock Police Department, Woodstock, IL for a regular meeting.

**MEMBERS IN ATTENDANCE:** Art Weber, Chairman, Sgt. Dick Johns, Vice Chairman, , Chief Jim Saletta, DC Dennis Harris, Captain David Shepherd, Sgt. Rich Solarz, Director Barry Valentine, Jim Molnar and John Shay.

**MEMBERS ABSENT:** Chief Ken Rydberg, Lt. Andy Oparyk, and Sgt. Bob Harper.

**STAFF IN ATTENDANCE:** Tiki Carlson, Coordinator, Robin Gibbs, Admin Specialist, Ryan Cypher, Technology Specialist.

**VISITORS:** Mary Christiansen, ALFPD; Deb Palmsiano, Brad Boxletter (intern) CLPD; Denise Wills, Huntley PD.

**ADDITIONS OR CORRECTIONS TO THE MINUTES:** None

**MOTION:** by Barry Valentine, second by Sgt. Johns, to accept the May 17, 2007, minutes. All members present voted AYE. Motion passed.

**CORRESPONDENCE:** none

**TREASURER REPORT:** The Treasurer's report was submitted. Balance as of May 31, 2007, was \$2,712,828.33 in the General Account.

**MOTION:** by Barry Valentine, second by Sgt. Johns, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Harris, Johns, Molnar, Saletta, Shay, Shepherd, Solarz, Valentine and Weber. Members voting NAY: none. Motion passed.

**BILLS:** Board members reviewed the bills.

**MOTION:** by Barry Valentine, second by Captain Shepherd, to approve the 290001 expenditures in the amount of \$65,601.79, 290100 expenditures in the amount of \$172,291.00, for the month of May. A roll call vote was taken. Members voting AYE: Harris, Johns, Molnar, Saletta, Shay, Shepherd, Solarz, Valentine and Weber. Members voting NAY: none. Motion passed.

### **COMMITTEE REPORTS:**

**FINANCIAL:** FY07-08 Budget process has started, and the preliminary budget is due the beginning of July. Tiki inquired about the current interest rate of our account versus investing in a CD, and was advised we are at 5.17%, and the best on a CD is 5.39%. This will continue to be monitored.

**TECHNICAL:** The new logging recorders need to be modified so all PSAPS have the same configurations. Jim Molnar will contact Nelson Systems to see how we need to go about this.

**PERSONNEL:** No Report

**TRAINING:** Knox Box testing will take place June 26 and 27. Please refer to email for additional information.

**PSAP:** Tiki met with Patty Blocker and Bill Burton of Motorola to discuss an issue presented by Plant, INC regarding the software maintenance coverage. The delay of installation of the 9-1-1 equipment (after delivery) is the root cause of the lapse in coverage, and beyond Motorola's control. They are taking responsibility for paying a portion of the fees due, and we will have to cover the remainder.

**MOTION:** by Captain Shepherd, second by Deputy Chief Harris, to pay the amount of \$26,843.00. A roll call vote was taken. Members voting AYE: Harris, Johns, Molnar, Saletta, Shay, Shepherd, Solarz, Valentine and Weber. Members voting NAY: none. Motion passed.

At the HTE Users Conference the Alarm Billing application vendor "Cry Wolf" was discussed. Art brought it up to the board to see if they would be interested in it independent from the ETSB. It would be a system the police agencies would have to fund.

Art and Tiki met with representatives of GTG (GIS company working with HTE) to discuss future direction of the ETSB and the HTE applications. They have provided pricing on a needs assessment in the amount not to exceed \$29,500.

**MOTION:** by Barry Valentine, second by Jim Molnar, to proceed with GTG doing an analysis for the ETSB in an amount not to exceed \$29,500. A roll call vote was taken. Members voting AYE: Harris, Johns, Molnar, Saletta, Shay, Shepherd, Solarz, Valentine and Weber. Members voting NAY: none. Motion passed.

**GRANT WRITING:** No Report

## **DISCUSSION:**

## **INFORMATION ITEMS:**

Barry advised the board the FCC is looking to ban any "one way" paging (tone & coding). They will be taking comments until August 15<sup>th</sup> regarding this move. It is highly recommended those with an opinion send a letter or correspondence. Chief Saletta advised the Fire Chiefs have taken a stand and will forward the information to the ETSB office.

Chief Saletta had an update on the MABAS line from Seecom to MCSO. ChiComm has responded, however Radicom has not. The estimated cost is at \$15,000. He will provide additional information at future meetings.

**MOTION:** by Deputy Chief Harris, second by Sgt. Solarz, to adjourn. All members present voted AYE. Motion passed.  
Meeting adjourned at 9:45 AM

The next meeting is Thursday July 19, 2007  
9:00 AM Woodstock Police Department

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## **Coordinator's Report for June 21, 2007**

### **HTE APPLICATIONS-**

- ❖ The original role swap took place May 8<sup>th</sup>, and had planned to go back on June 5<sup>th</sup>. That was changed due to the CRIMES, FIRES, JAILS 5.0 upgrade that will take place on July 10<sup>th</sup>. The machines will then be swapped on the 11<sup>th</sup>. Reminders will be sent out to all agencies when the date gets closer.
- ❖ Wileen has been working with HTE on the DMS issues. As of yesterday afternoon, all the changes and modifications were in place. Monday we will proceed with active testing of printing out of DMS. The problems with the backups not running properly has been corrected as well.
- ❖ Last month HTE Application administrators attended the HTE Users Conference in Dallas, TX. It was there the 5.0 upgrade was scheduled along with the Mobile 5.0 upgrade being put on the calendar for mid November. Dates for the CAD 6 upgrade are still unknown at this time. Representatives from HTE will be doing a site visit before any final plans are made.

### **PSAP/911-**

#### **NETWORK / VERIZON-**

- ❖ **Verizon** – A meeting was held with our new account management team. They are confident they can rectify our billing issues, and provide the service we are expecting. They are currently working on finishing with our account credits, and have started to ship new equipment. Once testing is complete, Ryan will work on a process to exchange aircards.

### **CORRESPONDENCE-**

### **MISCELLANEOUS INFORMATION-**

- Knox Box testing is scheduled for the 26th and 27th of this month. Please make sure your agency has people there to do the testing. We will be available for questions, but it is the responsibility of each department to know the proper procedure in opening, connecting, and manning the Knox Box.

### **REMINDERS –**

- Please update your roster with our office when hiring someone new or have someone leaving. We need to keep our records up to date, and limit access into our systems for dispatchers or officers who have left your employment or moved to another agency.